

## CONTACT DETAILS 2019/2020

**Please return this form even if you did so previously as we must update our records each year.**

It is essential that we are able to contact Parents/Guardians whenever necessary. With this in mind, we would be grateful if you would take a few minutes to complete this form with all of your current details so that we can ensure that our files are accurate. We use **webtext** and **email** as a means of communication with parents. It is vital that we have your current contact details and that you notify the office in case of any changes.

### **BLOCK CAPITALS PLEASE**

<b>NAME OF STUDENT:</b>			
<b>FORM:</b>			
<b>PARENTS'/GUARDIANS' FULL NAMES:</b>			
<b>NAME OF PARENT(S)/GUARDIAN(S)</b> <b>HOME ADDRESS:</b>			
<b>NAME OF PARENT(S)/GUARDIAN(S)</b> <b>SECOND ADDRESS (IF APPLICABLE):</b>			
<b>CONTACT NUMBERS:</b>			
	<b>MOTHER/GUARDIAN</b>	<b>FATHER/GUARDIAN</b>	
<b>HOME:</b>			
<b>WORK:</b>			
<b>MOBILE:</b>			
<b>EMAIL:</b> PLEASE PRINT			
<b>CONTACT IN CASE OF AN EMERGENCY IF PARENTS / GUARDIANS CANNOT BE CONTACTED:</b>	<b>NAME:</b>		
	<b>RELATIONSHIP TO STUDENT:</b>		
	<b>HOME TELEPHONE:</b>		
	<b>MOBILE TELEPHONE:</b>		
	<b>WORK TELEPHONE:</b>		

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I give permission for my email and mobile phone number to be given to the Parent Teacher Association